



2019-2020 Leadership Shawnee Application

MISSION

Leadership Shawnee is a leadership development program designed to provide community leaders with a deeper understanding of the critical issues affecting the greater Shawnee area. The program is based on the belief that knowledge of community and accompanying areas of need are the prime motivators of leadership.

The program begins with a two-day mandatory retreat which focuses on community leadership skills & team building. The remaining sessions, some evening and some day, will focus on a specific community topics such as economic development, education, city & state government, community development, & community pride.

Participants receive in-depth exposure to the critical issues facing the community through lectures, discussion groups, on-site visits, simulations and other leadership development activities. Participants also get a chance to meet key community leaders. The location and format of each session is different. The program enables participants to develop their leadership capacities and build strong relationships.

Class size is limited to 24 individuals who are employed by members of the Shawnee Forward Business Alliance. Class members are selected to represent a broad range of occupations and backgrounds.

COMMITMENT

The course consists of a **mandatory** two-day retreat, eight evening and/or day sessions and graduation. As with all worthwhile endeavors, this program requires a definite commitment of time on the part of each participant.

Attendance is mandatory for successful completion of the program. Absence from two full sessions (or the accumulation of partial sessions that equals two full sessions) will make the participant ineligible to graduate.

Required Program Session Dates for 2019-2020

Retreat -AM & PM	August 22nd & 23rd	Session VI	February 11th
Session I	September 10th	Session VII	March 10th
Session II	October 8th	Session VIII	April 14th
Session III	November 12th		
Session IV	December 10th	Graduation - May 7th, 2020, 11:30am	
Session V	January 14th	Location T.B.D.	

INSTRUCTIONS

- Complete each section of the application.
- Limit your answers to the space available in this form. Do not send additional information.
- **One quality headshot photograph in professional dress should be sent electronically to lindie@shawneeforward.com and attach a 3" x 5" print to the application.**

Applications:

- Must be **signed by both the candidate and the employer** (if not self-employed).
- Must have a **quality headshot photograph submitted with it** (print and electronic copy).
- Must be received in the Shawnee Forward office **no later than 5:00 p.m. on July 19, 2019.**

TUITION

Each applicant accepted for the program is required to make a **tuition payment of \$400**. Tuition includes class materials, meals, and name tag. Tuition is non-refundable. **Tuition fees will be invoiced to your employer unless otherwise noted. Tuition operates on a sliding scale based upon your membership level.**

RETAIN THIS PAGE FOR YOUR RECORDS

Leadership Shawnee
Shawnee Forward Business Alliance
231 N. Bell ● Shawnee, OK 74801

Leadership Shawnee Application Class of 2019-2020

Please print with blue or black ink. Applications that are not legible will be returned. All applications are confidential.

Personal Information

Last Name: _____ First Name: _____ Name Preferred: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Personal E-mail: _____

Do you need special accommodations or have any specific dietary needs? If so, please list those here: _____

Have you ever completed a leadership program before? (If so, please note location and date.) _____ No _____ Yes

Organization: _____ City/State: _____ Date: _____

Emergency Contact:

Name: _____ Phone: _____ Relationship to you _____

The sole purpose of requesting this **optional information** is to help us fulfill our commitment to have an age and gender diverse group of participants.

Date of Birth _____ Gender: _____ Male _____ Female

Please Provide T-Shirt Size: _____

Employment Information

Present Employer: _____ How long employed there: _____

Present Title or Responsibility: _____

Employer's Address: _____ City: _____ Zip: _____

Work Phone: _____ Work E-mail: _____ On LinkedIn: Yes or No

Briefly describe your responsibilities: _____

General Information

Please limit each response to 100 words or less.

Why do you want to be a part of Leadership Shawnee? _____

What do you think is the most pressing issue in Shawnee? How would you deal with this issue? _____

What do you consider your most significant leadership contribution(s) or achievements(s) related to your occupation/vocation or your community? _____

If you have not been involved in your community, what has inhibited your involvement in the past and what has changed to allow you to be involved? _____

Please list vocational/professional organizations in which you have been active.

Organization	Dates of Membership	Position Held/Responsibilities
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Please list your hobbies or interests:

Employer Authorization

I approve the submission of this application and support the time and financial commitment required to participate in this program.

Signature of Employer: _____ Title: _____

Name (printed) _____ Date: _____

Enrollment Agreement

- **I have cleared my calendar on the appropriate dates.** If I am selected, I will attend the mandatory retreat, participate in each session and comply with the additional responsibilities to complete the program.
- I understand and subscribe to the purpose and mission of Leadership Shawnee and will devote the time necessary to complete it.
- I understand Leadership Shawnee is a program of the Shawnee Forward Business Alliance and therefore under the auspices of the Shawnee Forward Board of Directors. All projects outside of the program as outlined in this document must be approved by the Shawnee Forward Board of Directors.
- I will adhere to the Policies and Procedures of Leadership Shawnee.
- It is required that I attend all sessions of Leadership Shawnee. Absence from more than two full sessions, or from an accumulation of partial sessions equaling more than two sessions, will make me ineligible to graduate.
- I give permission to have my picture taken at the sessions and for the class picture. I understand my picture may be placed on the Shawnee Forward's website & Facebook page _____ YES _____ NO
- My participation in Leadership Shawnee is voluntary, and I assume all risk associated with my participation in Leadership Shawnee activities, including all risk of damage, loss, or injury.
 - I waive any claim or cause of action that I might have against the Shawnee Forward, and its officers, directors, employees and agents, by reason of any damage, loss, or injury I might suffer by reason of my participation in the Program. I agree not to sue the Shawnee Forward, and its officers, directors, employees and agents and release them and hold them harmless from any liability they may have to me arising from my participation in the Program.
 - I agree to indemnify the Shawnee Forward, and its officers, directors, employees, and agents, by reason of any damage, loss, or injury I might cause to others by reason of my participation in the Leadership Shawnee Program, and to satisfy any judgment against the Shawnee Forward, and its officers, directors, employees, and agents, including attorneys' fees and costs, that may be taken against them by reason of my participation in the Leadership Shawnee Program.

Applicant's signature _____ Date _____